Decision Analytics & Information Management (DA&IM)
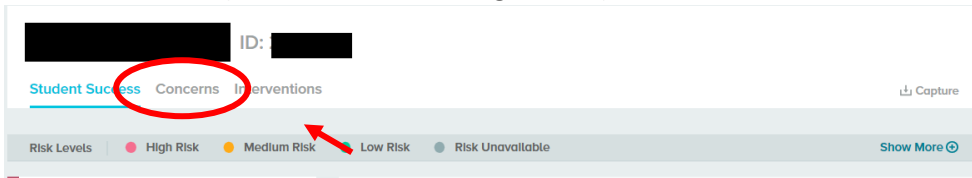## *RTI Summary Document in Intervention Management*

What is an RTI Summary Document?

An RTI Summary Document outlines all RTI EdPlan information that is logged for a student and is downloadable as a PDF from the BrightBytes platform. So, this means that whenever an RTI[2] Summary Document is generated **in EdPlan**, you will be able to see it as a PDF for students the very next day **in BrightBytes**. BrightBytes users will have an at-a-glance view into the RTI[2] tier, areas of focus, intervention logs, and much, much more for our RTI[2] students receiving services through EdPlan.
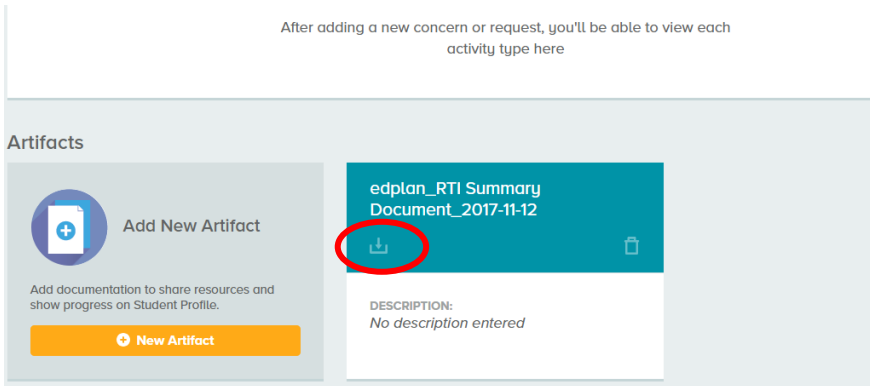
Where to go?

You may access the RTI Summary Document by first

1) logging into **Clarity** and clicking into the **Student Success** module.
2) Drilling down through the filters and selecting the **student's name** you are looking for. Then click on the **Concerns** tab. (see Student Profile Page below)

3) Hover over the **edPlan** visual and the bottom and click **Download File** file at the bottom of your screen

4) The PDF will immediately open up in another tab where you can view the students **RTI edPlan Summary**. The top of your page will look like this (see below)